



**MEDICAL VOLUNTEERS
INTERNATIONAL**

WANTED: Medical Coordination Bulgaria

Starting Date: ASAP

As the routes are constantly changing, we are currently in the process of setting up a new project in Bulgaria/Sofia, for which we are still looking for a medical coordinator. As it is specifically about the start and development of the project, you should be flexible and able to react spontaneously to events. You will initially form the start team with our MVI Bulgaria Coordination, look for locations, organize our equipment and start with the first treatments if necessary. You will also help to work out the necessary qualifications for new volunteers and in close consultation with the project management and the Bulgaria coordinator you will continuously develop the project.

Key responsibilities of the job include:

- Identify new clinic opportunities or partners where we can set up a mobile unit
- Medical Casework
- Monitoring and evaluating the project's goals and activities.
- Partnering with local and international NGOs to develop a multilayered support program.
- Monthly statistics reporting as needed; patient demographics, donor funding reports on clinic, patients and pharma information.
- Pharmaceutical, medical kit and stores management including: sourcing and maintaining suitable pharma and kit, inventory and stock management, cleanliness and upkeep.
- Update and maintain relevant program documentation e.g. MVI Policies, medical protocols, and referrals information for the new project

Essential criteria:

- Medical background needed
- At least two years of working
- Experience in providing support to vulnerable populations.
- Experience working with people from different cultural backgrounds and have cultural and self-awareness skills.



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- Be able to foster co-regulation, encourage creativity and promote responsive relationships.
- Have emotional skills to deal with complex and stressful situations.
- Minimum availability for two months.
- Valid driving license.
- Have appropriate work boundaries and respect the Code of Conduct.
- Commitment and awareness in migration issues and refugee response within European borders.

What we offer:

- Working in an international environment
- Voluntary Contract two Month – four month
- 500€ monthly volunteer allowance
- Stand up for human rights

Interested? Then send your application and your CV to application@medical-volunteers.org